



St. Alban & St. Stephen Catholic Primary School & Nursery
Cecil Road, St Albans, AL1 5EG



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“Learning and Growing with God by our side”

Chair of Governors Spring Update

Friday 14th February 2025

Dear Parents / Carers,

I hope that you are well and that your child has enjoyed the first half of the Spring Term. As Chair of Governors, I would like to update you on recent Governor activities. All Governors of schools are volunteers who have the legal responsibility of overseeing the management side of the school: strategy, policy, budgeting and staffing. Our main role is to ensure that the school runs as smoothly as possible, working alongside our leadership team and supporting teachers to provide an excellent education to the children at St Alban & St Stephen. Individual Governors have responsibilities for different areas including, but not limited to, admissions, attendance, health and safety, e-safety, Pupil Premium and SEND pupil strategies. We have recently welcomed a new Parent Governor, Mr Mark Yeadon, who was elected by the parents. Other Governors include a representative of the Local Authority, Diocesan representatives, and a staff representative.

Over the past term, the Governing Body has been continuing to explore the Bishop’s Mandate for all Catholic schools to become academies. We have been liaising with our Diocesan-allocated Academy Trust, All Saints Catholic Academy Trust (ASCAT), and hope to begin the process of consultation with all stakeholders, including parents, over the next few months. Finally, I would like to thank all of those who responded to my letter sent last half term regarding the Governors’ Building Fund. As a Voluntary Aided school, we have to contribute 10% of our building costs, from repairs to major building improvements, from the Governors’ Building Fund. This has been made possible through the generous contributions from parents to the Fund over the years. Any amount, whether large or small, that parents and carers contribute over time will accumulate into a useful sum. With your support, we can work together to create a positive impact on your child by keeping our school premises as a safe learning and teaching environment.

Over the past few years, your generous contributions to the Governors’ Building Fund have been used to fund the 10% which we as a school have had to pay towards the following essential projects:

- 2022 - Upper site flooring and leveling project - £21,21360
- 2023 - New Boiler for Nursery - £3,953.28
- 2023 - Installation of PPA room on Upper site - £9741.80
- 2024 - Essential Fire safety works on Upper site - £162,609.87
- 2024 - New Boiler for Upper site - £4,146.37
- 2024 - Upgrade of Lower site PPA room - £2,592.00



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The Governors' Building Fund will also be used to fund our required contribution of 10% towards the following upcoming projects:

- 2025 – Purchase and installation of Dishwasher in lower site School Kitchen - £12,441.00
- 2025 - Security upgrade to Lower site foyer - £7,621.90

On behalf of the Governing Body, I thank you for any contributions you have made or are making, and any future contributions you may make to the Governors' Building Fund.

I wish you and your families all a pleasant half-term break.

Yours sincerely,

Miss Petty Lai
Chair of Governors