



**St. Alban & St. Stephen Catholic Primary School & Nursery**  
Cecil Road, St Albans, AL1 5EG



Executive Head: Mrs H Wilson      Head of School: Ms T Hackett  
Assistant Head: Mrs C Smith      Assistant Head: Mrs J Bates  
Tel: 01727 866668  
Website: [www.ssas.herts.sch.uk](http://www.ssas.herts.sch.uk)  
Email: [admin@ssas.herts.sch.uk](mailto:admin@ssas.herts.sch.uk)

*“Learning and Growing with God by our side”*

Tuesday 15<sup>th</sup> October 2024

**Consultation on Proposal to Change Admission Arrangements**

Dear Parents/Carers,

Please find attached the proposed **Admissions Policy for 2026-27** and the proposed **Supplementary Information Form 2026-27** for **St Alban & St Stephen Catholic Primary School and Nursery, Cecil Road, St Albans, AL1 5EG**.

Please note that the School proposes the following changes:

1. Admissions Policy
  - a. Removal of the requirement for a Certificate of Catholic Practice in any of the oversubscription criteria (page 3) and from the notes (page 8)
  - b. The order of oversubscription criteria changed to prioritise catechumens and members of an Eastern Christian Church over children of a member of staff and children of other Christian denominations (page 3)
  - c. The order of oversubscription criteria changed to prioritise children of a member of staff over children of other Christian denominations (page 3)
  - d. The criterion of attendance of a brother or sister to increase the priority of an application moved from within the oversubscription criteria to separate provision ii (page 4)
  - e. The criterion of being the child of a member of staff to increase the priority of an application moved from within the oversubscription criteria to separate provision iii (page 4)
  - f. The definition of ‘Member of Staff’ changed to someone who has been employed at the School for one or more years at the time of application, not two years as previously.
2. SIF
  - a. Removal of requirement for a Certificate of Catholic Practice from the Criteria (p1) and from the notes and checklist.

Please address any comments to the Admissions Committee at the School address or by email to [admin@ssas.herts.sch.uk](mailto:admin@ssas.herts.sch.uk).



**St. Alban & St. Stephen Catholic Primary School & Nursery**  
Cecil Road, St Albans, AL1 5EG



*"Learning and Growing with God by our side"*

Hertfordshire County Council is also running a separate consultation on the proposed admissions arrangements for community and voluntary controlled schools for the school year 2026/27 and is seeking responses from parent/carers, schools and community groups. We have been asked to share the proposals below with our school community.

**Hertfordshire County Council's Admission Arrangements 2026/27**

On 18 September 2024, County Council Cabinet proposed to:

1. **Reduce** the published admission number (PAN) at 4 community or voluntary controlled primary schools.
2. Retain the remainder of the county council's existing admission arrangements for 2026/27, including PANs, Relevant Areas and schemes of coordination.

A link to the consultation proposals can be found here from October 28

[www.hertfordshire.gov.uk/admissions2026](http://www.hertfordshire.gov.uk/admissions2026) The consultation period is for 6 weeks, between 28 October 2024 and 8 December 2024.

As required by the School Admission Code, Hertfordshire's coordinated schemes of admission for 2026/27 are available from October 28 on [www.hertfordshire.gov.uk/admissions2026](http://www.hertfordshire.gov.uk/admissions2026)

The County Council's admission arrangements will be determined by Cabinet on 24 February 2025.

Yours faithfully,

The Governing Board (Admissions Committee)  
St Alban & St Stephen Catholic Primary School & Nursery