

DIOCESE OF WESTMINSTER

Ss Alban and Stephen Catholic Schools' Federation
Instrument of Government

1. The name of the federation is 'Ss Alban and Stephen Catholic Schools' Federation.'
2. The schools in this federation are Ss Alban and Stephen Catholic Infant School and Nursery School and Ss Alban and Stephen Catholic Junior School.
3. The Schools were founded by and are part of the Catholic Church. The Schools are to be conducted as Catholic Schools in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Westminster and in particular:
 - (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
 - (b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;and at all times the Schools are to serve as a witness to the Catholic faith in Our Lord Jesus Christ.
4. The Schools are voluntary aided schools in the trusteeship of the Archdiocese of Westminster and is an exempt charity for the advancement of the Catholic religion by such means as the Archbishop may think fit.
5. The name of the governing board is: 'Ss Alban and Stephen Catholic Schools' Federation Board.'
6. The Governing Board shall consist of sixteen governors of which there shall be:
 - (a) nine foundation governors(*of whom no more than two shall, at the time of their appointment, be eligible for election or appointment as parent governors*);
 - (b) two parent governors;
 - (c) one executive headteacher governor;
 - (c) one LA governor;
 - (e) one staff governor;
 - (f) two co-opted governors
7. Foundation governors shall be appointed and may be removed by the Archbishop of Westminster (or any other person exercising Ordinary jurisdiction on his behalf).
8. The term of office for every foundation governor shall terminate on 31st August following the third anniversary of the date of appointment.
9. This Instrument of Government comes into effect on the date of making.
10. This Instrument of Government was approved by the Archdiocese of Westminster on 12th July 2018 and made by order of Hertfordshire education authority on the date given below.
11. A copy of this Instrument of Government must be supplied to every member of the governing body (and head teacher if not a governor), and the Archdiocese of Westminster.

SignedDated Chair of Governors
SignedDated Foundation Governor
SignedDated Director of Education, Diocese of Westminster
SignedDated Hertfordshire County Council